



BRANDON SCHOOL DIVISION

Personnel and Policy Committee

Minutes

Tuesday, November 20, 2018 – 3:30 p.m.

Boardroom, Administration Office

Present: S. Bambridge, J. Murray, L. Ross (arrived at 3:38 p.m.)

M. Casavant

Regrets: D. Labossiere

Guest: D. Swayze

1. CALL TO ORDER

The Personnel and Policy Committee Meeting was called to order at 3:32 p.m. by acting Chair Trustee Murray.

2. ELECTION OF CHAIR

It was agreed that Trustee Jim Murray would serve as Committee Chairperson for 2018-2019.

3. APPROVAL OF AGENDA

The agenda was approved as circulated.

4. PREVIOUS COMMITTEE MINUTES FOR INFORMATION PURPOSES ONLY

The September 25, 2018 Minutes were received as information.

5. MEETING DATES FOR 2018-2019

The Committee reviewed the dates for the Committee's quarterly meetings. Trustee Bambridge noted that she is unable to attend the February 19, 2019 meeting.

6. COMMITTEE GOVERNANCE GOAL ITEMS

7. OTHER COMMITTEE GOVERNANCE MATTERS

A. ADMINISTRATIVE PROCEDURE 1055 - WHISTLEBLOWER

The Superintendent/CEO, advised that he will be introducing a Whistleblower Administrative Procedure to be in compliance with Board Policy #9.

B. PERSONNEL MATTER— IN-CAMERA

Mr. David Swayze, Solicitor, Meighen Haddad LLP, attended the meeting and made In-Camera presentations to the Committee. Discussions and questions ensued with the information provided.

C. SUB COMMITTEE REPORTS – THE COMMITTEE RECEIVED AS INFORMATION AND REVIEWED THE FOLLOWING:

- Job Evaluation Review - NIL
- Support Personnel Labour/Management Committee – NIL
- Teacher Liaison Committee – NIL

8. OPERATIONS INFORMATION

The Committee received as information the following:

- MSBA – CPI, Unemployment Rate, Regional Trends update.
 - October 2018
- MSBA Memo regarding:
 - Minimum Wage Adjustment

9. NEXT REGULAR MEETING: Wednesday, December 18, 2018, 3:30 p.m., Boardroom

The meeting adjourned at 4:48 p.m.

Respectfully submitted,

J. Murray (Chair)

S. Bambridge

L. Ross

L. Letain (Alternate)